

Uttarakhand Public Financial Management Strengthening Project (UkPFMS)

APPLICATION FORM FOR ENGAGEMENT BY SELECTION

1.	Advertisement No.		<div style="border: 1px solid black; padding: 10px; margin: 0 auto; width: 80%;"> Affix a recent passport size photograph duly attested by the candidate </div>
	2. (a) Name of the assignment applied for and Job code:		
	2. (b) Period required to join if selected:		
3.	Name in full (in capital letters)		
4.	Father's/Husband's name		
5.	Date of birth (DD/MM/YYYY): Place of birth: Age as on the date of application:		
6.	Nationality		
7.	Gender		
8.	Email id <i>(mandatory as all future communication will be on this email id))</i>		
	Contact Mobile Number <i>(mandatory as all future communication will be on this email id))</i>		
9.	Postal address for communication with PINCODE		
10.	Permanent address with PINCODE		

11.	Have you ever been convicted by a Court of Law or is there any criminal case/disciplinary action pending against you?	Yes / No If YES please give details in separate sheets.
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12. Educational/Professional and Technical Qualifications (Starting from class 10) ***Do not attach any copies/originals, they would be required at the time of interview/verification:***

Sl.	Examination Passed	Name of the Board/University	Regular / Private	Duration of Degree/ Diploma/ Training	Year of Passing	CGPA/% of Marks & Division/ Class	Specialization

13. Details of employment in reverse chronological order (Attach separate sheet, if necessary).

Sl.	Department / Organization	Post held	Regular/ Temporary /Permanent/ Contract	Period of employment		Total No. of years	Key Job Responsibilities	Scale of Pay /
				From	To			Consolidated Salary

14.	Pay in the Pay Band and Grade Pay / Pay in the pay scale / total emoluments in the post currently held:	
15.	Are you a member of any professional body? If yes, give details:	
16. References:		
(i)	Name: Designation & Organisation: Postal address: Phone number E-mail id	Landline: Mobile:
(ii)	Name: Designation & Organisation: Postal address: Phone number E-mail id	Landline: Mobile:
(iii)	Name: Designation & Organisation: Postal address: Phone number E-mail id	Landline: Mobile:
17.	Additional remarks such as special qualification or experience not covered in the preceding columns.	
18.	Language competency: English Hindi (pl mention 'Yes' or 'No' against each)	Read Write Speak

19. Please write one paragraph in own handwriting (not more than 250 words) in the space below justifying your suitability for the assignment applied for:

20. Number of additional sheets enclosed with the application (If space provided is not sufficient):-----

DECLARATION

I hereby declare that I have carefully read and understood the instructions/ general conditions, contained in the above and notes given down below and that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the assignment applied for. In the event of suppression or distortion of any fact, like category or educational qualification or experience, made in my application form, I understand that I will be denied any engagement in the project and if already engaged for any assignment in the project; my engagement will be terminated forthwith.

Place:

Date:

Signature of the Applicant

General Conditions

1. All the assignments are purely on contract basis for an initial period of 1 year with provision of extension depending upon project requirement and individual performance.
2. The selected applicant will not have any claim or right for a permanent job with the project or the Government of Uttarakhand or any of its organisations.
3. The assignments are open only to Indian nationals. However candidates are required to have competency in Hindi language in addition to English.
4. Screening Criteria: In case of more applications, apart from above mentioned criteria screening will be done based on relevant skill set, experience and professional qualifications.
5. Persons working in Government / PSUs/autonomous bodies are required to forward an advance copy of the application and later submit hard copy of the application through proper channel. However they would be required to furnish No Objection Certificate (NOC) at the time of interview/joining.
6. How to apply: **Applications only on the prescribed form should be sent by SPEED POST or delivered in person to the office of Project Director, PMU, UkPFMS, CTFRA, Sudhowala Dehradun 248007**
7. The envelop should be super scribed with the assignment applied for and the Job Code.
8. Only Short-listed candidates will be called for interview. Shortlisted candidates will be informed by email /telephone only and no separate communication will be sent. At the time of interview, they should bring Original Certificates of qualifications and experience, NOC and a photocopy of these.
9. No TA /DA will be paid for appearing for the interview.
10. The Project reserves the right to fill up the assignment or increase/decrease the number of assignments or even to cancel the whole process of engagement without assigning any reasons thereof.
11. Canvassing in any form and bringing any influence, political or otherwise will be treated as a disqualification for the assignment applied for and Project reserves the right not to consider such applicants for the selection process.
12. Candidates are advised to keep checking the website (www.uttarakhandaudit.uk.gov.in) and their emails for any information updates.
13. The Project reserves the right to relax requirements pertaining to any of the assignment at its discretion.

Place:

Date:

Signature of the Applicant