

Request for Quotation (G-procurement)

FOR

**Supply & Installation of Video Conferencing
Equipment**

At

**Urban Development Directorate
31/62, Rajpur Road, Dehradun**

RFQ No. IN-CTRFA-353143-GO-RFQ

**Uttarakhand Public Financial Management
Strengthening Project, (UKPFMS)**

31/62, 3rd Floor, Urban Development Directorate Building,
Rajpur Road, Dehradun-248001

E-mail: ukpfmswb@gmail.com, 9718323174

BID REFERENCE	IN-CTRFA-353143-GO-RFQ
Availability of Tender Documents	The Tender document for this work shall be available from website http://uktenders.gov.in from 19th May 2023 to 5th June 2023
Last date for down loading of bid document from the E- procurement platform: http://uktenders.gov.in	5th June 2023 up to 1200 Hrs
Pre-Bid Queries	Bidder may submit the pre-bids queries through email till 22nd May 23
Pre-Bid Meeting (Online)	Online Meeting on 23rd May 23 at 1200 Hrs. Meeting link available at clause no. XVIII.
Bid submission start date	26th May 2023 onwards
Last date and time for bid submission/ uploading of bid in E-procurement platform	5th June 2023 upto 1400 Hrs.
Submission of original document (Bid Submission Form and & Power of Attorney for authorized representative)	5th June 2023 upto 1500 Hrs
Time and date of opening of Technical Bids	The bid will be opened on line by the Authorized Officers on 5th June 2023 at 1500 Hrs
Date and time of opening of Financial Bids	Shall be informed later to technically qualified Bidders
Place for Submission of Original Documents, Opening of Bids and address for communication	Uttarakhand Public Financial Management Strengthening Project, 31/62, 3rd Floor, Urban Development Directorate Building, Rajpur Road, Dehradun-248001 Mob: 9718323174 E-mail: ukpfmswb@gmail.com

TERMS & CONDITIONS

I)	World Bank is financing the Uttarakhand Public Finance Management Strengthening Project and intends to apply part of the proceeds for which this invitation for quotations is issued. The attention of interested Bidders is drawn to paragraphs 3.14 and 3.17 of the World Bank Procurement Regulations, July 2016 revised in November 2017 and August 2018 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest and paragraph 3.32 on Fraud and Corruption.																				
II)	<p>Online bids are invited through e-procurement portal by Uttarakhand Public Finance Management Strengthening Project UKPFMS, from the eligible bidders for ‘Supply & Installation of Video Conferencing Equipment at Urban Development Directorate, Rajpur Road, Dehradun as per below details:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">S. No.</th> <th style="width: 40%;">Brief Description of the Goods</th> <th style="width: 10%;">Unit</th> <th style="width: 10%;">Qty</th> <th style="width: 15%;">Delivery / Installation Period</th> <th style="width: 15%;">Delivery Location</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Supply and Installation of VC Equipment (12 X USB PTZ VC camera/ Mic with HDMI cable and USB extension)</td> <td style="text-align: center;">Nos.</td> <td style="text-align: center;">01</td> <td rowspan="3" style="text-align: center; vertical-align: middle;">Within 20 days from the date of issuance of the supply order</td> <td rowspan="3" style="text-align: center; vertical-align: middle;">Urban Development Directorate, Rajpur Road, Dehradun</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Supply and Installation of 55 inch LED display unit with 3 years warranty</td> <td style="text-align: center;">Nos.</td> <td style="text-align: center;">01</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Supply and Installation of 3 KVA UPS</td> <td style="text-align: center;">Nos.</td> <td style="text-align: center;">01</td> </tr> </tbody> </table>	S. No.	Brief Description of the Goods	Unit	Qty	Delivery / Installation Period	Delivery Location	1.	Supply and Installation of VC Equipment (12 X USB PTZ VC camera/ Mic with HDMI cable and USB extension)	Nos.	01	Within 20 days from the date of issuance of the supply order	Urban Development Directorate, Rajpur Road, Dehradun	2.	Supply and Installation of 55 inch LED display unit with 3 years warranty	Nos.	01	3.	Supply and Installation of 3 KVA UPS	Nos.	01
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III)	<p>The bidders shall use the following electronic-procurement system to manage this Bidding process: http://www.uktenders.gov.in The electronic-procurement system shall be used to manage the following aspects of the Bidding process: Detailed guidelines for viewing bids and submission of online bids are given on the website. The Invitation for Bids under Project Management Unit (PMU), UkPFMS is published on this website.</p> <p>The prospective bidder can submit technical and financial proposal on line; however, the bidders/ is required to have enrolment/registration in the website by should have valid Digital Signature Certificate (DSC), as per Information Technology Act-2000 for signing and encryption issued by the same Certifying Authority, in the form of smart card/e-token. To participate in online Tendering process, Consulting agency authorized representative using which they can digitally sign their electronic bids. Consulting agency authorized representative can procure the same from any CCA approved certifying agency. Consulting agency authorized representative who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. The consultant must register on http://www.uktenders.gov.in</p> <p>The authorized signatory shall submit their offer on-line in Electronic formats both for technical and financial proposal.</p> <p>PMU UkPFMS will not be responsible for delay in online submission due to any reason. For this, consultant is requested to upload the complete proposal well advance in time so as to avoid 11th</p>																				

	hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.									
IV)	<p>a. The Consulting firm must submit their bids online at e-Procurement portal i.e. http://www.uktenders.gov.in</p> <p>b) All the documents uploaded should be digitally signed with the DSC of authorized signatory. The bidder should ensure that all the required documents, as mentioned in this bidding document, are submitted along with the Bid and in the prescribed format only. Non-submission of the required documents or submission of the documents in a different format/ contents may lead to the rejections of the Bid submitted by the bidder.</p> <p>c. Single Stage-Two part/ cover system shall be followed for the Bid: - The technical and Financial bid shall include the following document, but both technical and financial proposal should be separate</p> <table border="1"> <thead> <tr> <th>Sr No</th> <th>Detail of Documents and Formats to be uploaded on E-Procurement System</th> <th>File name to be uploaded as Single Stage-Two part/ cover system</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Technical Proposal</td> <td>Technical Bid - All the document asked under the bid along with sing copy of quotation document</td> </tr> <tr> <td>2</td> <td>Financial Proposal</td> <td>As per BoQ (.XLS) format available on e-Procurement portal</td> </tr> </tbody> </table>	Sr No	Detail of Documents and Formats to be uploaded on E-Procurement System	File name to be uploaded as Single Stage-Two part/ cover system	1	Technical Proposal	Technical Bid - All the document asked under the bid along with sing copy of quotation document	2	Financial Proposal	As per BoQ (.XLS) format available on e-Procurement portal
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2	Financial Proposal	As per BoQ (.XLS) format available on e-Procurement portal								
V)	<p><i>The following original documents shall be submitted through post/courier/in-person to the project management unit on or before the last date and time of submission of bids failing which the technical bids shall be treated as non-responsive</i></p> <ol style="list-style-type: none"> 1. Bid Submission Form as per attached Format provided at Annexure – IV 2. Power of Attorney for Authorized representative to sign the bid 									
VI)	The rates quoted by the bidder shall be fixed for the entire duration of the contract and shall not be subject to adjustment on any account									
VII)	The Prices shall be quoted in Indian Rupees only.									
VIII)	GST shall be paid as per the prevailing rates of Govt. of India.									
IX)	Each bidder shall submit only one quotation.									
X)	The quotations shall be evaluated for the complete package and GST shall not be taken into account in evaluation.									
XI)	The bidders are advised to submit their quotation after carefully examining 'Terms and Conditions' & 'Schedule of Items'.									
XII)	The registered name and address of the bidder alongwith telephone, e-mail id, if any, should be furnished along with the quotation.									
XIII)	Before uploading the quotations, the bidder should ensure that each page of the bid document should be duly stamped, signed and dated by the authorized person of the bidder while submitting their offer on e-procurement portal.									

XIV)	The financial bid of only the technically qualified bidders who fulfilling the eligibility criteria and accept the terms and conditions mentioned in the quotation document shall be opened.
XV)	Conditional quotations received from any agency shall be rejected straight away.
XVI)	The bids shall remain valid and open for acceptance for a period of 90 days from the date of technical bid opening.
XVII)	<p>Law Governing Purchase Order</p> <p>The UKPFMS's Purchase Order shall be, in all respects, construed and operate as per Indian Contract and in accordance with Indian Laws in force for the time being and is subject to the jurisdiction of Uttarakhand Courts</p>
XVIII)	<p>Pre-bid Meeting</p> <p>Bidders are requested to submit the queries latest by 22nd May 2023. The queries received within the timeline will be discussed during on line pre-bid meeting as per below schedule and details:</p> <p>The Office of Project Director UKPFMS is inviting you to a scheduled Zoom meeting.</p> <p>Topic: Prebid meeting for Supply and Installation of Video Conferencing Equipment</p> <p>Time: May 23, 2023 12:00 PM Mumbai, Kolkata, New Delhi</p> <p>Join Zoom Meeting</p> <p>https://us02web.zoom.us/j/88072224234?pwd=UklrNTZ1R0FQRkdBRHBhMVpKYU80Zz09</p> <p>Meeting ID: 880 7222 4234</p> <p>Passcode: 438937</p>
XIX)	<p>Warranty</p> <p>The bidder shall provide 36 months Warranty (on the site and comprehensive) on all items from the date of installation and shall be responsible for any defects. They shall also replace any defective part of the product supplied and other accessories, without any exception and recourse, free of cost.</p>
XX)	<p>Time Period</p> <p>The delivery & installation of the item under the assignment has to be completed in all respects within Twenty (30) days from the date of issuance of Purchase Order.</p>
XXI)	<p>Performance Security</p> <p>Within 10 days of receipt of the Purchase order, the Supplier shall furnish one performance security of 5% of contract value valid for 38 months from the schedule date of completion of the assignment. The performance security shall be in form of Bank Guarantee or FDR in favour of Project Director, UKPFMS</p>

XXII)	<p>Compensation for delay</p> <p>If the supplier fails to deliver any or all of the goods within the period specified in the Purchase Order, UKPFMS shall without prejudice to its other remedies under the Purchase Order, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the delayed goods weekly or part thereof of delay until actual delivery, up to a maximum deduction of the 10% of the contract price. Once the maximum is reached, UKPFMS has the right to terminate the contract without any liability to cancellation charges and encash the submitted performance security.</p>
XXIII)	<p>The items quoted is having equivalent or higher specification than the specification mentioned at Annexure I (Technical Specification). The bidder should submit a technical compliance statement in comparison to technical specification mentioned in the RFQ</p>
XXIV)	<p>The bidder must submit the product catalogue / brochure for the items quoted.</p>
XXV)	<p>Any fault during the warranty period should be rectified within 72 hours from the intimation of the fault. In case the rectification of defects is not carried out within 72 hours and replacement of defective items are not provided, a penalty of sum equivalent to 2.5% per week of the delivered price of that defective item(s) shall be levied. This penalty is applicable upto a maximum of 4 weeks (maximum 10%)</p>
XXVI)	<p>Payment Terms</p> <p>100% payment will be released after completion of delivery & installation of all the equipment mentioned in the RFQ on submission of following documents:</p> <ul style="list-style-type: none"> i) 2 copies of the supplier's invoice showing contract no, model No, Origin, goods description, quantity, unit price, total amount. ii) Successful Acceptance / Installation Report iii) Warranty Certificate

XXVII)	Eligibility Criteria		
S.No	Particular	Supporting Document	
	Bidder must be in the field of supply of IT equipment during last 03 years	Copy of firm/agency registration certificate	
1.	The minimum average turnover of the agency / firm should be Rs. 10 Lakhs during the last three financial years (2019-20, 2020-2021& 2021-2022).	Certificate issued by the Chartered Accountant	
2.	<p>The bidder must have executed atleast :</p> <p>One single order of similar work having value of Rs. 12 Lakhs</p> <p style="text-align: center;">(OR)</p> <p>Two orders of similar work having value of Rs. 7.5 Lakhs</p> <p style="text-align: center;">(OR)</p> <p>Three orders of similar work having value of Rs. 6 Lakhs.</p> <p>{The above said orders should have been undertaken during last three years)</p>	Copies of work/purchase order along with satisfactory completion certificate issued by client	
3.	Manufacturer Authorization Certificate for the VC equipment quoted	MAF issued by OEM	
4.	Copy of GST and PAN card	GST and PAN card copy	
5.	The firms / agency should have positive net-worth (average during last three financial year (F.Y 19-20, 20-21 & 21-22)	CA Certificate	
6.	The bidder shall furnish an undertaking duly attested by notary in a non-judicial stamp paper of value Rs. 100/- (Rupees Hundred Only) regarding their non-blacklisting in any of the government department and public sector undertaking /enterprise in India	Undertaking on stamp paper of Rs. 100	
XXVIII)	The work will be awarded to the lowest quoted technically qualified agency/firm who fulfilled all the terms & conditions / eligibility criteria mentioned in the quotation document.		

**Signature of the Agency
Along with Stamp & date**

Technical Specification

Technical Specification for Video Conferencing Equipment	
Parameters	Specifications
1) Video Standards and Protocols	a) Should support all standard video protocols b) Should support all standard audio protocols c) Built-in Acoustic echo canceler with Noise Reduction d) Should support high definition video resolution for live video for both Transmit and receive e) System must have ability to send and receive two live simultaneous video sources in a single call. f) System must support layout control for video and presentation on a single LED/LCD screen.
2) Video coding support Protocol	It should support interoperability and bandwidth saving using video compression H.261, H.263, H.263+, H.264 SVC, H.264 High Profile, H.265.
3) Input (Audio)	
No. of Microphone Input	2 or more
No. of HDMI Audio Input	1 or more
4) Output (Audio)	
No. of HDMI Audio Output	1 or more
5) Input (Video)	
No. of HDMI or equivalent ports	1 or more
No. of DVI-I or HDCI or equivalent ports	1 or more
No. of 3G-SDI or equivalent ports	1 or more
No. of USB or equivalent ports	1 or more
6) Output (Video)	
No. of HDMI or equivalent ports	2 or more
7) Camera	
Type of Camera	PTZ
Camera Positioning System	Automatic Voice Activated
Type of sensor	CMOS or better
Camera Control (focusing, brightness, and white balance)	Automatic
Multiple Camera System in case of Automatic Voice activated Camera Tracking	Single
Optical zoom	10 X or higher
Digital zoom (Degree)	12 X or higher
Cord and Connector to be supplied	Yes
System delivers Full HD video and voice & Full HD content for an overall Full HD experience at specified bandwidth	Should have One (1) motorized Pan-Tilt-Zoom UHD camera with auto focus and white balance features

System supports sharing of video and graphics content during the video call	4k, 30fps or higher
System is equipped with one or more Omni directional High Definition Microphones as required to cover large conference room	Yes
Number of camera support from the same OEM	1
Number of Microphone supported	6 or more
Number of Microphone supplied	6 or more
Recording @1080p on the end point	Yes
8) Video and content resolution	a) The system should support HD 1080p, HD 720p, 4SIF/4CIF, SIF, CIF, QSIF and QCIF video resolutions
	b) Should be interoperable with H323,SIP complied HD1080p 60, HD720p 60,HD720p 30 and Standard Definition Videoconferencing endpoints, MCU and gateways
9) Network	
Number of Ethernet connection points for System supports for RJ-45, 10/100/1000 Mbps Base-T Ethernet connection	1 or more
Support IPv4 and IPv6	Yes
WiFi Connectivity	Yes
If Yes, Type of Wi Fi Connectivity	Integrated
System supports AES encryption video calls; System has Encryption On and Off capability	Yes
Shall come with easy to use infra-red hand held remote control / Touch Panel with operating distance	Yes
All equipment are in compliance with the requirements of ITU-T (SIP Protocol & H Dot 323) Standard related to Video conferencing	Yes
System supplied complete with the following components from the same OEM (a) Codec (b) Camera (c) At least one Microphones with suitable connectivity (d) Remote Control/Touch Panel (e) Data sharing capability using HW or S/W	Yes
10) Security Features	a) Should have password protected system menu

	b) The system should support secure web, Telnet based access, Embedded AES,
11) Power	c) Should operate on 230 v, 50 Hz Power supply with 3 pin Plug/Top with tolerance.
12) Certifications	
BIS Registration under CRS of Meity	Yes
UL/CE certification	Yes
13) Free installation and commissioning	Yes
14) On Site OEM Warranty (Year)	3

2. Technical Specification of Ultra HD Display 55"	
Monitor	LED
Panel Technology	VA or IPS
Panel Size	55 Inches
Brightness	350 Nit or higher
Minimum Resolution	3840*2160(4 K UHD)
File Support	Direct viewing of PPT, Word, PDF, Images and video from pen drive
Input	HDMI, DVI-D, DP , OPS, Audio, RGB, USB 2.0 & USB 3.0 or equivalent
Output	HDMI 2.0 or equivalent
Additional Parameters	Inbuilt media player , IP5X rating , wifi and blue tooth, Auto source switching & recovery, Inbuilt Remote desktop protocol, Inbuilt office 365 login access
General Parameters	a) Should work satisfactorily with VC systems as specified in VC specification
	b) Shall be supplied with 5 meters HDMI & DVI-I/VGA cable with Audio
	c) Easy to use Remote Controller
	d) OEM supplied Table Top Stand, Wall mount kits
	e) 220 V, 50 Hz AC input with tolerance
Onsite OEM Warranty (years)	3

3. Technical Specifications of 3 KVA UPS (As per the specifications approved by ITDA for 1 KVA)

S.No.	Golden parameters	Proposed Specs
1	Rating in KVA	3.0 KVA
2	Switching Technology	Any
3	Input Voltage	AC Single Phase 160 V- 260 V 50 Hz
4	Output Voltage	AC Single Phase 230 V+ M% 50 Hz
5	Warranty For UPS (years)	2
6	Battery:: Backup Bank Provided With Online UPS (Hind: In Case the UPS is supplied With Batter, Seller Shall Ensure Compliance To TheGST Rates As per Recommendation Made in the 45th Meeting of GST council Dated 17th Sep., 2021)	With Battery
7	Type of Battery (Hint: NA In case Battery Not Provided)	SMF-VRLA conforming to JISC:S702 (Pr. IJI & III) Stationary Lead Acid Batteries (With Tubular positive plates) in monobloc container conforming to IS::13369:1992 latest
8	Backup Time (Minutes) (Hint: NA in Case Battery Not Provided)	10 mins or more
9	Inbuilt Isolation Transformer	Without
10	Overall Efficiency (%)	>=90% & <94% without Inbuild isolation transformer
11	Overall Limit	20% Overload for minimum 5 minute or better
12	Accessories	Any
13	Type of Design:: Construction	Floor Standing
14	Warranty For Battery (Years) By Battery Manufacturer:: Brand Hint NA in Case Battery Not Provided	3

Bills of Quantity (Financial Bid)

S. No.	Brief Description of the Goods	Unit	Qty	Unit Rate INR (excluding GST)	Total Amount INR (Excluding GST)
1.	Supply and Installation of VC Equipment (12 X USB PTZ VC camera/ Mic with HDMI cable and USB extension)	No.	01		
2.	Supply and Installation of 55 inch LED display unit with 3 years warranty	No.	01		
3.	Supply and Installation of 3 KVA UPS	No.	01		
Total Excluding GST					
Total GST					
Grand Total including GST					

Above price should include all the incidental charges including , accessories, delivery and installation in complete respect.

Total Amount Excluding GST (In Figures and Words):

Total Amount Including GST:

The financial evaluation of bids will be based on the total amount excluding GST (which shall be paid as per the prevailing rates of Govt. of India)

We agree to provide the above equipment in accordance with the technical specifications and terms and conditions provided and as per the rates quoted by us in the format of quotations.

Date:
Place:

Signature of the Authorized Person

FORMAT OF SUPPLY ORDER

To:

Subject: Purchase Order for Supply & Installation of Video Conferencing Equipment for Urban Development Directorate.

Ref: Your quotation having ref. no. _____ dated _____

Dear Supplier,

Your quotation having ref. no. _____ dated _____ for Supply & Installation of Video Conferencing Equipment for Urban Development Directorate through UTTARAKHAND PUBLIC FINANCIAL MANAGEMENT STRENGTHENING PROJECT UNDER NATIONAL SHOPPING PROCEDURES has been accepted and approved. You are requested to kindly supply the following equipments at the rates quoted by you and specified against each as per the specifications and terms and conditions specified hereunder:

S. No	Brief Description of the Goods	Unit	Qty	Unit Rate INR	Total Amount INR
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3.	Supply and Installation of 3 KVA UPS	No.	01		
Total Excluding GST					
Total GST					
Grand Total including GST					

Above price are inclusive of all the incidental charges including accessories, delivery and installation in complete respect.

Total Supply Order Value including GST: Indian

Rupees

Note:

The copy of Request for Quotation and bidder proposal is part of this Purchase order.

Bid Submission Form

Date of this Bid submission: *[insert date (as day, month and year) of Bid submission]*

RFQ No.: *[insert number of Bidding process]*

To: *[insert complete name of Purchaser]*

We, the undersigned Bidder, hereby submit our Bid, in two parts, namely:

- (a) the Technical Part, and
- (b) the Financial Part.

In submitting our Bid we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the bidding document, including addenda ;
- (b) **Eligibility:** We meet the eligibility requirements and have no conflict of interest.
- (c) **Bid-Securing Declaration:** We have not been suspended nor declared ineligible by the Purchaser
- (d) **Conformity:** We offer to supply in conformity with the bidding document and in accordance with the Delivery.
- (e) **Bid Validity Period:** Our Bid shall be valid for the period 90 days from the date of technical bid opening and it shall remain binding upon us, and may be accepted at any time before the expiration of that period;
- (f) **Performance Security:** If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document;
- (g) **One Bid per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) as a Joint Venture member or as a subcontractor.
- (h) **Suspension and Debarment:** We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank and other development banks. Further, we are not

ineligible under the Purchaser's country laws or official regulations or pursuant to a decision of the United Nations Security Council;

- (i) **Not Bound to Accept:** We understand that you are not bound to accept the lowest evaluated cost Bid, the Most Advantageous Bid or any other Bid that you may receive; and
- (j) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

Name of the Bidder: *[insert complete name of Bidder]

Name of the person duly authorized to sign the Bid on behalf of the Bidder: ** [insert complete name of person duly authorized to sign the Bid]

Title of the person signing the Bid: [insert complete title of the person signing the Bid]

Signature of the person named above: [insert signature of person whose name and capacity are shown above]

Date signed [insert date of signing] **day of** [insert month], [insert year]